



Malta Environment & Planning Authority,
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 Fax: (+356) 21 224846
 e:mail: enquiries@mepa.org.mt / www.mepa.org.mt

To:

**NOTICE UNDER SECTION 32(3) OF THE
 DEVELOPMENT PLANNING ACT**

I hereby give notice to you as an/the owner of the land at that I intend to submit an application for development permission in relation to that land, to the Planning Authority. This application is for the following development.....

 at the location given above.

If you wish to make any representations on the application, you should do so in writing to the Malta Planning & Environment Authority, Director of Planning, Planning Directorate, Floriana CMR 02 within 21 days of the receipt of this notice.

Signed	Date
	I.D. No
		
		
		

Notes:

- (i) Insert the name and address of the owner on whom notice is being served; the location of the land; the proposed development; your name, address etc., in the appropriate spaces on this form, and sign the notice.
- (ii) Send this notice by registered post to all those persons who are owners of the land in respect of which the application is being made, and submit a copy with the appropriate certificate an the application.

PLEASE READ THE FOLLOWING CLAUSE BEFORE SIGNING

DATA PROTECTION CLAUSE

In terms of the Data Protection Act (Chapter 440 of the Laws of Malta), we will process any personal and/ or sensitive data supplied on/ in this application, request or notification form or subsequently supplied by yourself, whether orally or in writing, for all or any of the following:

1. The proper processing of your application, request and/or notice as submitted;
2. Preventing, detecting and/or prosecuting fraud and any other criminal activity which the Authority is bound to report and/or act upon whilst meeting any other specific legal or regulatory obligations;
3. Establishing, exercising or defending any legal action;
4. internal management, research and statistics, systems administration, the development and improvement of our services;
5. the protection and promotion of our legitimate interests and the proper conduct of our obligations arising under any law or statutory instrument; and
6. to make public the necessary information as specified in the relevant law and/or instrument.

Relevant data will be disclosed or shared as appropriate with all our employees and with other third parties if pertinent to any of the purposes listed above.

Every field on the form is mandatory. Should you fail to fill in any mandatory field, we reserve the right to refuse the application. Should any field be inapplicable to your particular circumstances please mark that field with the letters "N/A".

You have the right to require that we provide you with access to your personal data as well as the right to rectify, or, in appropriate circumstances, erase any inaccurate, incomplete or immaterial personal data which is being processed. However, you are required to inform us immediately of any alterations relating to your personal data which we are processing.

By signing this form, you confirm that you are giving your explicit consent, in terms of the Data Protection Act, on behalf of yourself and all the other persons specified in this form for the Authority to process your respective personal information as outlined above and you confirm that you have brought this Data Protection notice to the attention of these other persons and obtained their respective consents.

We undertake to implement appropriate measures and safeguards for the purpose of protecting the confidentiality, integrity and availability of all data processed.