



Malta Environment & Planning Authority,  
P.O. Box 200, Valletta, CMR01, Malta.  
Telephone: (+356) 22 900000 /  
Fax: (+356) 21 224846  
e.mail: enquiries@mepa.org.mt / www.mepa.org.mt

## ARCHITECT'S DECLARATION FOR THE ISSUE OF A COMPLIANCE CERTIFICATE

<b>Full Name of Applicant:</b>	
Address	Telephone Number:
<b>Full Name of Architect:</b>	
Address	Telephone Number:
Full Development Permitted Permit No:	
Development to which the Declaration relates	
Address of site	
Variations from the approved plans or permit	

I, the undersigned Architect, do hereby declare that (*Indicate by an 'X' the applicable declaration*)

- structure works have been completed and that the whole of the development specified above has been carried out in complete accordance with the terms, conditions and limitations of the development permission and with the approved plans and drawings
- Structural works have been completed and that the part of the development specified above has been carried out in complete accordance with the terms, conditions and limitations of the development permission and with the approved plans and drawings and that there are no infringements in the other parts of the development which can be ascertained by a visual inspection of the external fabric of the building.
- The development is in accordance with the terms, conditions and limitations of the development permission and with the approved plans and drawings, except for the variations noted above.

Signed \_\_\_\_\_  
Name in block letters \_\_\_\_\_

Date \_\_\_\_\_

Where a property was acquired prior to 1<sup>st</sup> April 1997 and there is an infringement which relates to another part of the development covered by the permit and not that for which the Declaration is to be issued, the owner(s) should complete the following :-

I / we hereby certify that I / we bought the above property on \_\_\_\_\_ in good faith and I / we were not responsible for the development of and / or had no direct or indirect interest in the development of the property where there is an infringement of the development permission.

Signed \_\_\_\_\_ Name in block letters \_\_\_\_\_

ID Number (s) \_\_\_\_\_ Date \_\_\_\_\_

## **PLEASE READ THE FOLLOWING CLAUSE BEFORE SIGNING**

### **DATA PROTECTION CLAUSE**

In terms of the Data Protection Act (Chapter 440 of the Laws of Malta), we will process any personal and/ or sensitive data supplied on/ in this application, request or notification form or subsequently supplied by yourself, whether orally or in writing, for all or any of the following:

1. The proper processing of your application, request and/or notice as submitted;
2. Preventing, detecting and/or prosecuting fraud and any other criminal activity which the Authority is bound to report and/or act upon whilst meeting any other specific legal or regulatory obligations;
3. Establishing, exercising or defending any legal action;
4. internal management, research and statistics, systems administration, the development and improvement of our services;
5. the protection and promotion of our legitimate interests and the proper conduct of our obligations arising under any law or statutory instrument; and
6. to make public the necessary information as specified in the relevant law and/or instrument.

Relevant data will be disclosed or shared as appropriate with all our employees and with other third parties if pertinent to any of the purposes listed above.

Every field on the form is mandatory. Should you fail to fill in any mandatory field, we reserve the right to refuse the application. Should any field be inapplicable to your particular circumstances please mark that field with the letters "N/A".

You have the right to require that we provide you with access to your personal data as well as the right to rectify, or, in appropriate circumstances, erase any inaccurate, incomplete or immaterial personal data which is being processed. However, you are required to inform us immediately of any alterations relating to your personal data which we are processing.

By signing this form, you confirm that you are giving your explicit consent, in terms of the Data Protection Act, on behalf of yourself and all the other persons specified in this form for the Authority to process your respective personal information as outlined above and you confirm that you have brought this Data Protection notice to the attention of these other persons and obtained their respective consents.

We undertake to implement appropriate measures and safeguards for the purpose of protecting the confidentiality, integrity and availability of all data processed.