



Malta Environment & Planning Authority,
P.O. Box 200, Valletta, CMR01, Malta.
Telephone: (+356) 22 900000 /
Fax: (+356) 21 224846
e:mail: enquiries@mepa.org.mt / www.mepa.org.mt

Change of owner/Site Manager in accordance with the Environment Construction Site Management Regulations

Development Application No. (where applicable)	PA								
Description of works									
Address of site									

Original Owner	
I _____ declare that as from today onwards, am not the owner of the site indicated above and exonerate my self from any responsibility regarding the management of this construction site, and according to the Environmental Management Construction Site Regulations.	
Signature _____	Date _____
ID No. _____	
Site Manager	
For the purpose of Regulations 9 (1) I am appointing _____ as Site Manager	
Signature of original Owner _____	Date _____
Signature of Site Manager _____	Date _____
New Owner	
I the undersigned, declare that as from today onwards am the new owner of the construction site and am assuming responsibility as requested by the Environmental Management Construction Site Regulations.	
Signature of new Owner: _____	Date _____
ID No. _____	

PLEASE READ THE FOLLOWING CLAUSE BEFORE SIGNING

Data Protection Clause

In terms of the Data Protection Act, Cap. 440, we will process any personal and/ or sensitive data supplied on/ in this application, request or notification form or subsequently supplied by yourself, whether orally or in writing, for all or any of the following:

1. The proper processing of your application, request and/or notice as submitted;
2. Preventing, detecting and/or prosecuting fraud and any other criminal activity which the Authority is bound to report and/or act upon whilst meeting any other specific legal or regulatory obligations;
3. Establishing, exercising or defending any legal action;
4. Internal management, research and statistics, systems administration, the development and improvement of our services;
5. The protection and promotion of our legitimate interests and the proper conduct of our obligations arising under any law or statutory instrument; and
6. To make public the necessary information as specified in the relevant law and/or instrument.

Relevant data will be disclosed or shared as appropriate with all our employees and with other third parties if pertinent to any of the purposes listed above.

Every field on the form is mandatory. Should you fail to fill in any mandatory field, we reserve the right to refuse the application. Should any field be inapplicable to your particular circumstances please mark that field with the letters "N/A".

You have the right to require that we provide you with access to your personal data as well as the right to rectify, or, in appropriate circumstances, erase any inaccurate, incomplete or immaterial personal data which is being processed. However, you are required to inform us immediately of any alterations relating to your personal data which we are processing.

By signing this form, you confirm that you are giving your explicit consent, in terms of the Data Protection Act, on behalf of yourself and all the other persons specified in this form for the Authority to process your respective personal information as outlined above and you confirm that you have brought this Data Protection notice to the attention of these other persons and obtained their respective consents.

We undertake to implement appropriate measures and safeguards for the purpose of protecting the confidentiality, integrity and availability of all data processed.