10. Submission requirements

Interested and suitably qualified entities are invited to submit the following:

- A. A quotation for the provision of above stated services on a global price contract basis. The global price offer must be quoted net of VAT.
- B. An Organisation and Methodology describing how the bidder intends to deliver the requested tasks, if it is awarded the contract.
- C. Detailed CVs of the experts that may be mobilized for the performance of this Contract.
- Brief description of the entity's background, relevant past assignments and portfolio of recent work.

Tenderers will be requested to either clarify/rectify any incorrect and/or incomplete documentation and/or submit any missing documents within five working days from notification.

The offer should be deposited in sealed envelopes entitled 'Monitoring of Nutrient Status and Eutrophication Status of Selected Coastal Areas' and referenced 'T09/2011' to the tender box at the MEPA premises in Floriana, by Thursday 9th June 2011 before 11.00a.m. A soft copy of the tender offer should be provided within the sealed envelope. Any questions concerning this call for tenders should be addressed to the Director of Corporate Services, Ing Ray Piscopo on email ray.piscopo@mepa.org.mt by not later than Wednesday 1st June 2011.

Questions and answers, and alterations to the tender document will be published as a clarification note on the website of the Contracting Authority (http://www.mepa.org.mt/info-tender). Clarification notes will constitute an integral part of the tender documentation, and it is the responsibility of tenderers to visit this website and be aware of the latest information published online prior to submitting their Tender. Late or incomplete submissions will not be considered. Diversion from the specification will render the offer null and void.

11. Criteria for the evaluation of offers

The offers will be evaluated on the basis of the most economically advantageous tender approach. The following criteria will be used in the evaluation of submissions:

Quality of the technical proposal in terms of methodology and approach	35%
Past experience of the contractor in similar assignments	35%
Qualifications and experience of the key experts	30%

The total attainable score is 100 points. To be considered for this contract, bidders must score at least 65 points.

The contracting authority shall have the right to seek clarifications on points of a technical nature to enable a proper evaluation of any tender, which, however, would at that stage have already been declared to be basically compliant.

The Most Economically Advantageous Tender (MEAT) is established by weighing technical quality against price on a [80/20] basis respectively. This is done by multiplying:

- the technical scores awarded to the offers by 0.80
- the financial scores awarded to the offers by 0.20

MEPA reserves the right to refuse any offer, even the most advantageous.